



# PENSACOLA & PERDIDO BAYS ESTUARY PROGRAM

## 2024-2025 Community Grant APPLICATION

By selecting this box, I agree that the project team will not solicit PPBEP staff, Community Grant Selection Committee Members, or Board of Directors regarding our proposal by phone, e-mail, in-person communication, etc. I accept that if any member of the project team is found to have solicited on behalf of their team's proposal, that the proposal will be ineligible for funding.

Project proposals must include:

- Signed Cover Letter indicating authority to apply for grant (1-page maximum)
- Completed Application Form
- Budget Worksheet (Excel Attachment)

Optional Additional Documents:

- Project Map (as appropriate)
- Other critical documents (e.g. permits or permit applications)

**Instructions:** Once complete, send your cover letter, application, and budget worksheet to PPBEP ([info@ppbep.org](mailto:info@ppbep.org)).

All proposals must be received before **11:59 p.m. on August 2, 2024**. Late submittals will not be considered.

**Project Title:**

**Fiscal Host Organization Name:**

**Fiscal Host Organization Address:**

**Description of Fiscal Host Lead Organization (must be one of the following to be eligible):**

501c(3)

Educational institution

Local government (includes special districts)

**Authorized Official's Name:**

**Authorized Official's Title:**

**Authorized Official's E-mail:**

**Authorized Official's Phone:**

**If different than Fiscal Host Organization's Authorized Official, please complete:**

**Principal Investigator's Name:**

**Principal Investigator's Title:**

**Principal Investigator's E-mail:**

**Principal Investigator's Phone:**

**Financial/Grants Dept. Contact Name:**

**Financial/Grants Dept. Contact E-mail:**

**Financial/Grants Dept. Contact Phone:**

**Project Partners (organization names and primary contacts, include phone and emails)**

**Project Abstract (250 words):**

**Total Amount Requested (not to exceed \$50,000): \$**

**Please explain how partial funding might impact or affect this project:**

**Have you received a PPBEP grant before? Yes No**

**If yes, what year(s)?:**

**Matching Contributions Proposed:\$**

**Match Type (in-kind, cash, etc.):**

**Proposed Grant Start Date (earliest start date is October 1, 2024):**

**Proposed Grant End Date (must be completed by May 30, 2025):**

**What city and county will the project take place in?**

**How did you hear about the Community Grant Program? Please select all that apply.**

PPBEP Newsletter  Partner Newsletter  Social Media  News

Word of mouth  Website  Other (please explain):

**Required Permits, Approvals, and their status (if applicable, 100-word limit):**

**Project Description:** Summarize the proposed project in 500 words or less. Please include a brief overview of proposed project activities and outcomes and how they will contribute towards restoring Pensacola and/or Perdido Bays.

**CCMP Alignment:** Please check the proposal categories that your project will address Describe how the project will align with the Estuary Program’s CCMP Action Plans. (250-word limit)

- Water Quality
- Sedimentation
- Habitat Restoration
- Fish and Wildlife Conservation
- Watershed Awareness and Education
- Resilience
- Community Science

**Estuary Impact:** Describe how the project activities will impact the community and target bay issues that result in restoration, enhancement, or protection of the bay systems and associated watersheds. State how the project will address one or more of the proposal categories identified in the RFP (250 words or less).

**Community Impact:** List organizations, groups, volunteers and/or partners that will participate in the activities and explain how you will recruit them, if applicable. PPBEP recommends letters of support from all partners/collaborators in the project. How many people do you estimate your project will reach? (400 words or less)

**Project Approach:** Clearly state the approach, methods, and analyses that will be used to accomplish the proposed project. Describe the proposed timing, deliverables, and measurable resource benefits identified for each phase of the project. When structuring project phases, please consider that payment will only be made upon the completion of a phase, following documentation that the defined measurable resource benefit and match requirement have been met.

*Please select the project approaches that your proposal will utilize:*

- Research (that informs management and restoration efforts)
- Restoration
- Education & Outreach
- Community Science

**Approach Summary:**

## **Task Timeline and Deliverables**

**Project Evaluation:** How will you measure the success of your project? Please be specific (e.g., follow-up monitoring of a habitat restoration site, pre/post-tests). Please note any challenges or limitations you anticipate in conducting this monitoring or the interpretation of anticipated results. (250 words or less)

**Demonstration of Applicant Ability:** Describe why you and/or your organization will be successful at implementing your proposal. What are your organization's qualifications? List key individuals, their role in the project, and describe their qualifications relevant to project implementation.